

Constitution and Bylaws

of the

Saskatchewan Trappers Association



Saskatchewan Trappers Association

The Voice of Saskatchewan's Organized Trappers

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DEFINITIONS

SHORT TITLE: This document shall be cited as the Constitution and Bylaws of the Saskatchewan Trappers Association (STA).

INTERPRETATION: The definitions in this Constitution and Bylaws and future amendments, unless specific context is mentioned otherwise or requires it to be changed, are as follows:

Administrator means the person or clerk responsible for all secretarial, treasury and membership duties of the association as set out in the constitution.

AGM means the Annual General Meeting.

Amendment means an alteration, adjustment, modification or change(s) to the constitution and/or bylaw(s) of the association.

Appoint means to employ, hire, assign or retain.

Article means the articles or sections of the constitution and bylaws of the association.

Association means the Saskatchewan Trappers Association (STA).

Audit means a formal examination of the association's accounts and financial situation.

Auditor means a person qualified and authorized to examine and verify financial accounts and records.

Board means the board of directors.

Board of Directors means the group of people consisting of the elected president, elected first vice-president, elected second vice-president and elected regional directors.

Bylaws mean the regulations and rules of the association.

Central Office is a place designated by the board of directors.

Chairperson means the chair, leader or presiding officer.

Committee means a group or body of persons delegated to consider, investigate, take action on or report on some matter or business of the association.

Constitution means the charter, statutes or structure of the association.

Criminal Record Check means a process that verifies whether an individual has a criminal record. It provides the applicant with detailed information that can be legally disclosed. The required Criminal Record Check shall be valid for a period of no less than five (5) years from the date it was conducted.

Discipline means a punitive measure taken to enforce and impose order and ensure all rules, bylaws, articles and duties are obeyed and followed.

Disrepute means any act or omission that brings or attaches disgrace, discredit, dishonor or shame to the association; to attack, criticize unfairly or belittle the association or a member

through adverse or disparaging communication, written or verbal.

Education Coordinator means the person responsible for all aspects of trapper education, training and instructional programs for the association.

Election means a process of selection, determination or choice by members of the association.

Executive means the decision-making or policy making body of the association.

Executive Council means the governing body of the association. This includes the immediate past-president, president, first vice-president, second vice-president, regional directors, administrator, education coordinator and media relations coordinator.

Executive Meeting means a meeting composed of a quorum of Executive Council members of the association.

Expel means to dismiss, discharge or cause a person to leave a position of the Association by official action and/or to remove rights or privileges of membership.

First Vice-President means the person who is the second in command of the association.

Financial or Fiscal Year means January 1 to December 31 in the same calendar year.

Gender Designation means where gender is indicated by either word or term it should be construed to mean both sexes.

Honorarium is a payment made to a person for their services in a volunteer capacity when fees are not traditionally paid.

Legal Document means deeds, transfers, assignments, contracts, obligations, certificates, cheques, guarantees or any other instrument of a legal nature.

Media relations coordinator means the primary media and public relations strategist responsible for developing, overseeing, implementing and disseminating information for the Association.

Member means anyone who accepts and supports the objectives of the association.

Motion means a formal proposal put to a committee or assembly of members of the

association.

Nominee means a person who is a candidate, applicant or contender seeking a position within the association.

Nominator means a person who is a sponsor, proposer or supporter of a nominee.

Notice means a written sign, verbal announcement, electronic declaration or message, publication or letter.

Officer means an official representative, administrator or spokesperson appointed by the board of directors of the association.

Other Officers means members of agencies or outside services that are contracted by the board of directors on behalf of the association.

President means the chief executive officer of the Saskatchewan Trappers Association (STA).

Presiding Officer is the person who is in charge of a meeting. This term is often interchangeable with the terms chair and chairperson.

Proxy means a person who acts as a substitute, representative or a stand-in for another person.

Quorum means the minimum number of officers or members, when duly assembled, is legally competent to transact business on behalf of the association.

Region means a designated STA area.

Regional Director means the person who is an elected or appointed representative of a specific STA region and its members.

Regional Director-at-Large means a person who is appointed by the board of directors to represent those members within that region(s).

Remuneration means any compensation or reimbursement.

Resignation means an act or instance of resigning or surrendering one's position or office.

Resolution means a written decree, pledge, promise or declaration brought forward by an individual, group, committee, board or region and presented to the operations committee.

Scrutineer means a person chosen by the nominee whose sole purpose is to examine, observe and monitor association election proceedings.

Second Vice-President means the third in command of the association.

Special Meeting means a meeting of members called to transact a specific item of business of emergent nature other than those transacted upon at an annual meeting or a regular meeting of the board of directors.

Signing Officer means a person or person(s) that holds signing authority to execute legal documents and all financial instruments on behalf of the association.

Stipend means a fixed sum of money paid periodically for services or to defray incurred expenses.

Suspension when used in reference to a person means temporary removal from office, membership privileges or a position within the association.

Termination when used in reference to a person means permanent removal from office, membership privileges or a position within the association.

Term of Office means one's tenure, occupancy or duration in office.

Vote means to engage or participate in an election or poll by means of a verbal vote, show of hands, casting a ballot, unanimous consent, rising vote, roll call vote, or a counted vote.

Vulnerable Sector (VS) Check means a process which verifies whether an individual has a criminal record, as well as any record suspensions (formerly pardons) for sexual offences and local police records relevant to the VS check. The information that can be legally disclosed is provided to the applicant.

The VS check shall be valid for a period of no less than five (5) years from the date it was conducted.

Constitution

Article 1—Name

The name of the association shall be the Saskatchewan Trappers Association, hereinafter referred to as the STA or the Association.

Article 2—Mission Statement

Our mission is the conservation and management of Saskatchewan's wild furbearers and their habitat while preserving, promoting and maintaining our trapping heritage.

Article 3—Vision

Our vision is a Saskatchewan that recognizes and embraces the trapping fraternity as stewards of the land and keepers of a valuable and sustainable fur resource.

Article 4—Objectives

1. To welcome into our membership all persons who support the objectives of the Association.
2. To develop and provide educational programs which promote the ethics of humane trapping, good landowner-trapper relationships, firearm safety and fur management principles.
3. To submit views and recommendations to the governing authorities that enact regulations enabling all trappers to conduct their activities without any harassment or interference.
4. To co-operate with and support the work of national, provincial and regional authorities and organizations and individuals whose interests and objectives are similar to those of the Association.
5. To promote communication between the Association, the membership and the public through all forms of media.
6. To accept donations of real estate, monetary funds or materials and to hold title to property, both real and personal, for the purpose of furthering the objectives of the Association.

Article 5—Central Office

The Association's central office shall be at a place designated by the board of directors.

Article 6—Regions

1. The province of Saskatchewan shall be divided into regions as determined by the board of directors to facilitate communication with the association membership.
2. One director shall be elected by the membership in each region.
3. In the event of a vacant seat, the board of directors shall appoint a director in that region until an election can be called.
4. When appointments are made, elections will be held pursuant to Article 9, Section 5 of the constitution.

Article 7—Membership

1. Membership shall be classified as follows:
 - a. Youth membership: any individual less than eighteen (18) years of age.
 - b. Regular membership: any individual eighteen (18) years of age or older.
 - c. Family membership: one or two persons and their children under the age of eighteen (18) years.
 - d. Honorary lifetime membership: any person named by the board in recognition of outstanding service to the Association.
 - e. Lifetime membership: any individual who wishes to purchase a membership to the Association for life.
 - f. Corporate membership: an organization or corporation that subscribes to and supports the objectives of the Association.
2. Youth, regular and family memberships shall have the option of purchasing a ~~two-year~~ **one year membership. (March 17, 2019)**
3. All memberships, except honorary life memberships, shall be valid from 1 January until 31 December of a given calendar year.

4. Renewals of a membership shall be allowed up until 31 January of the following year. Should a membership not be renewed on or before the 31 of January, that membership is deemed to be expired and that person ceases to be a member of the Association.
5. Any membership purchased after 31 January shall be classified as a new membership and valid until 31 December of the same year.

Article 8—Officers of the Association

Officers of the Association shall consist of the following:

1. Immediate past-president
2. President
3. First vice-president
4. Second vice-president
5. Regional directors
6. Administrator
7. Education coordinator
8. Media relations coordinator

Article 9—Elections and Terms of Officers

1. Immediate past-president:

- a. A person becomes the immediate past-president after the election of a new president.
- b. This term shall be for one (1) year.

2. President:

- a. The election for president must take place as the last order of business at the AGM.
- b. The president must be elected by a majority vote at the AGM.
- c. This term shall be for two (2) years, for no more than two (2) consecutive terms.
- d. The term of office shall commence at the board of directors meeting immediately following the AGM.

3. First vice-president:

- a. The first vice-president must be elected by the board of directors.
- b. This term shall be for one (1) year. Consecutive terms shall be allowed.
- c. The term of office shall commence upon election at the board of directors meeting following the AGM.

4. Second vice-president:

- a. The second vice-president must be elected by the board of directors.
- b. This term shall be for one (1) year. Consecutive terms shall be allowed.
- c. The term of office shall commence upon election at the board of directors meeting following the AGM.

5. Regional director:

- a. The regional director is elected by the members of their respective regions. Elections will be held in even numbered regions in even years and odd numbered regions in odd years.
- b. The term shall be for two (2) years, for no more than three (3) consecutive terms.

6. Administrator:

- a. **The administrator must be appointed by the board of directors, with the terms and remuneration to be decided by the board of directors.**
- b. **This position shall be reviewed annually. March 17, 2017**

7. Education coordinator:

- a. The education coordinator must be appointed by the board of directors.
- b. This position shall be reviewed annually.

8. Media relations coordinator:

- a. The media relations coordinator must be appointed by the board of directors.
- b. This position shall be reviewed annually.

Article 10—Duties of Officers

1. Immediate past-president

The immediate past-president may attend all executive meetings. Their role will be as an advisory position only to the current board of directors.

2. President

- a. The president must attend and be the presiding officer at all executive meetings. The president shall be an ex-officio member of all committees and councils of the Association, or may assign a director or another member to fill that role. All decisions will be subject to the approval of the board of directors.
- b. The president must co-operate with all elected officers and work with the board of directors to direct the general management of the Association's affairs, business and any other duties.

3. First vice-president

In the absence, disability or resignation of the president, the first vice-president must assume the role of the president of the association and perform such duties and exercise such powers as the board of directors may delegate. The first vice-president will remain in this position until the return of the president in the event of a temporary absence or illness, or the end of the president's term in the event of a resignation, whichever is sooner.

4. Second vice-president

In the absence, disability or resignation of the first vice-president and/or the president, the second vice-president must step into the role of the first vice-president and/or the president.

5. Regional director

The regional director must:

- a. Act as a representative of and liaise with the members of their respective region.
- b. Participate and take an active role in the operation and management of the association.
- c. Attend all executive meetings and report to the board of directors.
- d. Ensure there is an alternate regional director elected by the members of the region.

6. Administrator

The administrator must:

- a. Attend all meetings of the association and enter or cause to be entered all books for that purpose.
- b. Cause accurate minutes to be recorded and kept of all meetings of the association.
- c. Give or cause to be given all notices required to directors and members, and shall keep record of such actions taken.
- d. Be a member of the finance and events committee.
- e. Keep all financial records, including books of account, as required by the association.
- f. Render financial statements to the board of directors and the Association when requested to do so.
- g. Render disbursements of funds of the Association as approved by the board of directors.
- h. Ensure that a signed annual audit is conducted.
- i. Provide and present an annual financial statement to the membership at the AGM.
- j. Present a budget proposal to the board of directors at the first meeting following the AGM.
- k. Initiate and keep accurate records of the Association's membership.
- l. Provide membership information when requested by a board member.
- m. Keep and provide all books, records and historical documents of the Association.
- n. Keep and provide all records pertaining to training and education.
- o. Be responsible for keeping and providing any and all other records or documents pertaining to the Association.
- p. Perform such other duties that from time to time are required or requested by the board of directors in the interest of the Association.
- q. Be responsible for updating and maintaining the Association's social media accounts.

7. Education coordinator

The education coordinator must:

- a. Organize all training in regards to trapper education programs of the Association.
- b. Be responsible for organizing, attending, assisting or delegating a certified instructor to trapper education courses.
- c. Be responsible for organizing, attending, assisting or delegating a qualified individual(s) to events where a certified trapping instructor is not required.
- d. Be responsible for ensuring proper education and certification of all trapper education instructors.
- e. Be responsible for any upkeep, updates and maintenance of all educational tools and materials.
- f. Be one of the liaising members between the Association and the current governing ministry responsible for trapper education.

8. Media relations coordinator

The media relations coordinator must:

- a. Be the initial contact and handle all requests of the media in relation to the business and affairs of the Association.
- b. Be responsible for monitoring all forms of media for any trapping related issues and keep the executive council informed as deemed necessary.

Article 11—Voting Rights and Privileges

1. Officers

- a. The immediate past-president shall have no voting privileges at the board but shall have full voting rights as a member.
- b. The president shall only vote to break a tie at the board but shall have full voting rights as a member.
- c. The first vice-president, second vice-president and regional directors shall have full voting rights at the board and as a member. In the event of a regional director's absence, the elected alternate regional director shall have full voting rights at the board and as a member.
- d. The administrator, education coordinator, media relations officer and all other appointed or hired positions shall not have a vote at the board, but shall have full voting rights as a member. In the event that any appointed or hired position is occupied by a regional director, that individual shall have full voting privileges at the board and as a member.

2. Members

All members 18 years of age or older shall be eligible to vote.

Article 12—Committees

Any and all committees will be developed at the discretion of the board of directors. March 17, 2017

Article 13—Special Services

The Association, at the discretion of the board of directors as needs dictate, may contract the services of outside agencies or individual(s) to assist in carrying out the business of the Association.

Article 14—Rules of Order

Robert's Rules of Order shall govern the proceedings of the Association as far as they may be applicable without coming into conflict with this Constitution and Bylaws.

Article 15—Meetings and Quorums

1. Annual general meeting:

- a. The association must hold at least one (1) annual meeting of its members during each calendar year.
- b. Members must be notified sixty (60) days before the meeting regarding the date, time and place of said meeting as determined by the board of directors.
- c. A quorum for the annual meeting must be fifty (50) voting members.

2. Board of Director's meetings:

- a. The board of directors must meet **in person at least one (1) time per calendar year. Conference calls can be used as board meetings, providing that quorum is met and all procedures are followed. March 16, 2018**
- b. The president must call these meetings and give the board fifteen (15) days written notice with a proposed agenda and a call for further agenda items.
- c. A quorum for this meeting must be fifty percent (50%) of the board of directors plus one (1).
- d. Special resolutions or motions of an emergent nature must be presented to the board of directors for approval and then brought forth by the board of directors at the AGM. In this event no membership notice will be required.

3. Special meetings:

- a. Special meetings may be called by a quorum of the board of directors, or upon receipt of a petition signed by no less than thirty (30) voting members. No business other than that for which the meeting was called shall be transacted at this meeting. In default of the president presiding at this meeting, the first vice-president shall be the presiding officer.
- b. Thirty (30) days notice of these meetings must be given to the membership.
- c. A quorum for special meetings must be fifteen (15) voting members.

4. Regional meetings:

- a. Regional meetings shall be held by the regional director no less than one (1) time during a calendar year and must occur no less than sixty (60) days prior to the AGM.
- b. Fifteen (15) days notice of these meetings must be given to members of the region.
- c. A quorum for a regional meeting shall be five (5) voting members.

5. Committee meetings:

- a. Committee meetings shall be determined on an individual basis by the committee chairperson.
- b. A quorum for a committee meeting shall be determined on an individual basis by the committee.

Article 16—Amendments to the Constitution

1. Proposed amendments to the constitution must be presented and passed at the regional meeting.
2. Any proposed changes to the constitution must be forwarded from a regional director to the operations committee for review no less than sixty (60) days prior to the AGM.
3. The operations committee must present the proposed changes to the membership at the AGM.
4. Amendments to the constitution must be passed with a simple majority vote.

Article 17—Director Liability and Insurance

1. The Association must acquire and maintain adequate comprehensive general liability insurance as well as director's and officer's liability insurance.
2. The board of directors must review the policy on an annual basis.

Article 18—Dissolution

1. An application for dissolution must be presented by the board of directors to the general membership of the association and include the following information:
 - a. Reasons for dissolution
 - b. Steps taken to avert dissolution
 - c. Effective date of proposed dissolution
 - d. Record of board of director's names and signatures forming the quorum and recommending the dissolution processes
2. A special meeting must be called to advise the general membership of dissolution and the steps taken thus far to avert dissolution. At this meeting, the general membership must have the opportunity to ask questions, make recommendations and provide solutions to avoid dissolution. A majority vote shall determine if dissolution will need to take place.
3. Should dissolution take place, a registered letter shall be sent to the Ministry of Environment, and other stakeholders will be notified of dissolution.
4. Upon dissolution or winding up of the Saskatchewan Trappers Association and after payment of all debts and liabilities, the remaining property, assets, monetary instruments or parts of the Association must be distributed by the Association's board of directors to **the Fur Institute of Canada (FIC). March 17, 2017**

Bylaws

Article 1—Dues and Fees

1. Membership Dues:

- a. Regular membership dues shall be determined and approved by the board of directors annually at the AGM.
- b. Youth membership dues shall be half the amount of the regular membership.
- c. Family membership dues shall be twice the amount of the regular membership.
- d. Lifetime membership dues, corporate membership dues, and ~~two-year~~ **one year membership** costs shall be determined and approved by the board of directors annually at the AGM. **March 17, 2019**
- e. Honorary lifetime membership costs shall be assumed by the Association.

2. The Canadian Trapper magazine subscription fee:

- a. The magazine may be added to any of the above memberships for a yearly fee to be determined by the board of directors annually at the AGM.
- b. A ~~two-year~~ **one year** subscription to the magazine must be offered in conjunction with a two-year membership. **March 17, 2019**

Article 2—Qualifications of Officers

To qualify as an officer of the Association, a person must be a resident of Saskatchewan, be no less than twenty-one (21) years of age, and subscribe to the objectives of the Association. Additional specific criteria apply to each position.

1. President:

To qualify to become president of the Association, a person must also:

- a. Be a member of the Association for a minimum of three (3) years preceding the election date.
- b. Participate in an interview process administered by the operations committee and provide a criminal record and vulnerable sector check.

2. First Vice-president:

The first vice-president must be elected by the board of directors from within the board of directors. To qualify to become first vice-president of the Association, a person must also:

- a. Be a member of the Association for a minimum of three (3) years preceding the election date.
- b. Provide a criminal record and vulnerable sector check.

3. Second Vice-president:

The second vice-president must be elected by the board of directors from within the board of directors. To qualify to become second vice-president of the Association, a person must also:

- a. Be a member of the Association for a minimum of three (3) years preceding the election date.
- b. Provide a criminal record and vulnerable sector check.

4. Regional director:

To qualify to become regional director, a person must also:

- a. Be a member of the Association for a minimum of three (3) years preceding their election date.
- b. Live within a fifty (50) kilometer distance of the region boundary.
- c. Subscribe to the objectives of the members of that region.

5. Administrator:

To qualify to become administrator, a person must also:

- a. Be or become a member of the Association.
- b. Have a working knowledge of computers.
- c. Have a working knowledge or previous experience of accounting procedures and administrative duties.
- d. Participate in an interview process administered by the board of directors and provide a criminal record and vulnerable sector check.

6. Education coordinator:

To qualify to become the education coordinator, a person must also:

- a. Be a member of the association for a minimum of three (3) years preceding their appointment.

- b. Be a certified instructor for a minimum of three (3) years preceding their appointment or have other similar qualifications or experience within the fur industry.
- c. Participate in an interview process administered by the operations committee and provide a criminal record and vulnerable sector check.

7. Media relations coordinator:

To qualify to become the media relations coordinator, a person must also:

- a. Be a member of the Association for a minimum of three (3) years preceding their appointment.
- b. Have excellent communication skills.
- c. Have previous media experience and/or knowledge of the fur industry.

Article 3—Signing Officers

1. The Association’s signing authority must include the president, first vice-president, second vice-president and administrator.
 - a. All financial and legal documents must be signed or executed by any two (2) of the above signing officers.
 - b. Signing officers cannot approve or sign any financial or legal documents pertaining directly to themselves.
2. Regional directors’ signing authority shall include the regional director, the region’s secretary and the alternate regional director. All financial and legal documents must be signed or executed by any two (2) of the above signing officers.

Article 4—Vacation of Office

1. The office of an executive council member shall be vacated:
 - a. Upon death
 - b. Upon resignation
 - c. When the person ceases to be an active member of the Association
 - d. When the person is not re-elected or re-appointed

Article 5—Disciplinary Action

1. Subject to justification, the board of directors, depending on the severity and the type of complaint, may discipline a member in the following ways:
 - a. Verbal warning
 - b. Written reprimand
 - c. Temporary suspension
 - d. Expulsion or dismissal
2. Any disciplinary action taken by the board of directors is subject to the right of a thirty (30) day written notice of appeal.

Article 6—Nominations

1. At the AGM, nominations from the floor for president will not be accepted, no exceptions.
2. The nomination for president may come from a member in any region at their regional meeting.
3. The nominator must be a voting member of the Association.
4. Nominations for president must be presented to the operations committee no less than sixty (60) days prior to the AGM.
5. Names of the nominees for president must be provided to the membership no less than thirty (30) days prior to the AGM.
6. If a member of the board of directors is nominated to run for president, they are not required to vacate their current position on the board of directors until such time as they are elected as president.
7. All nominees must be granted the same access to association information.

Article 7—Voting Procedures

1. Regional meetings

a. Directors:

- (1) Votes shall be cast verbally, by a show of hands or secret ballot.
- (2) The result must be determined by a simple majority.

b. Resolutions and motions:

- (1) Votes shall be cast by show of hands.
- (2) The result must be determined by a simple majority.

2. Special meetings:

a. Votes shall be cast by secret ballot.

b. The result must be determined by a simple majority.

3. Executive council meetings:

a. Voting procedures shall be determined by the executive council.

b. The result shall be determined on an individual basis.

4. Committee meetings:

a. Voting procedures shall be determined by the committee.

b. The result shall be determined on an individual basis.

c. As an ex-officio member of the committee, the president shall have no vote.

5. Annual general meeting:

In order to vote at the AGM, you must be a paid member on or before January 31st of that year.

Voting by mail, phone, or proxy is not permitted.

a. Motions:

- (1) Votes shall be cast by a show of hands.
- (2) Motions must be passed by a simple majority.

b. Resolutions:

- (1) Votes shall be cast by numbered ballots.
- (2) Resolutions must be passed by a simple majority.

c. Elections of officers:

- (1) Votes shall be cast by numbered ballots.
- (2) The result of the election must be determined by a simple majority.

d. Presiding officer:

- (1) The presiding officer must be the chairperson of the operations committee.
- (2) The presiding officer shall only vote in the event of a tie.

e. Ballot votes:

- (1) All ballots must be numbered and accounted for.
- (2) All ballots must be color specific to that vote.

f. Multiple ballots:

In the event there are more than two (2) people running for one (1) elected position, multiple ballot elimination must be utilized until one (1) candidate receives a simple majority.

Article 8—Duties and Responsibilities of the Operations Committee

1. Elections:

a. Draft campaign rules that all candidates must follow.

b. Receive and verify all nominations.

c. Provide proper notification to membership.

d. Receive a list of members eligible to vote.

e. Record names of scrutineers.

f. Prepare and distribute ballots.

g. Conduct the election.

h. Count ballots and announce election results.

i. Make a motion to destroy the ballots.

j. Destroy the ballots.

2. Resolutions, notices, motions and amendments:

- a. All resolutions, notices, motions and/or amendments must be brought forward at the regional level and must be presented to the operations committee chairperson no less than sixty (60) days prior to the AGM.
- b. The chairperson must present the above to the membership no less than thirty (30) days prior to the AGM.
- c. The chairperson must present all proposed changes to the membership for ratification.

3. Petitions:

- a. All petitions must be brought forward and presented to the operations committee.
- b. The committee must give the membership thirty (30) days notice of a special meeting.
- c. Petitions made to the Association cannot change or amend the constitution or bylaws.

Removed Articles 9 & 10 - March 17, 2017

Article 11—Bylaw Amendments

1. Proposed amendments to the bylaws must be presented and passed at the regional meeting.
2. Any proposed changes to the bylaws must be forwarded from a regional director to the operations committee for review no less than sixty (60) days prior to the AGM.
3. The operations committee shall present the proposed changes to the membership at the AGM.
4. Amendments to the bylaws must be passed with a simple majority vote.

Article 12—Conflict of Interest

1. It shall be the responsibility of any member of the Association to fully disclose any real, potential or perceived conflict of interest, personal or pecuniary, to the board of directors.
2. The board of directors, upon receiving the disclosure, shall make a determination as to the level of conflict, and make a decision or a recommendation on what course of action will be taken, if any.

Article 13—Privacy and Disclosure

1. The membership list belongs to the Association and must not be shared, sold or disclosed other than for the sole purpose of conducting business of the Association.
2. The decision to disclose the membership list or any other pertinent information outside of the Association shall be at the discretion of the board of directors.
3. Any disclosure of information must comply with all security and privacy regulations.

STA Constitution Adopted March, 2016

Revised as per Annual Meeting: March 17, 2017

Revised as per Annual Meeting: March 16, 2018

Revised as per Annual Meeting: March 17, 2019